

# Grace Ebbers

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## PROFILE

Creative and detail-oriented UNR Finance student with a Journalism minor, skilled in project coordination, event planning, and team leadership. Brings a blend of organizational strength and storytelling interest suited for media production environments. Seeking opportunities in production assistance, media coordination, and creative operations.

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## CORE SKILLS

- Production Coordination
  - Event & Project Planning
  - Team Leadership & Collaboration
  - Story Development & Communication
  - Problem-Solving & Deadline Management
  - Organizational & Analytical Skills
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## EDUCATION

### **University of Nevada, Reno**

*Bachelor of Finance | Minor in Journalism*

*August 2025 – Present*

### **College of Southern Nevada**

*Associate of Science | President's List*

*August 2023 – May 2025*

### **College of Southern Nevada High School**

*Valedictorian*

*August 2023 – May 2025*

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## SCHOLARSHIPS

- UNR Presidential Scholarship
- Teamsters 631 Scholarship

- Millennium Scholarship
  - Savitt Family Scholarship
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## RELEVANT EXPERIENCE

### **Student Council | Vice President**

*August 2023 – May 2025*

- Coordinated monthly school events with a 15-member leadership team, overseeing logistics, scheduling, and execution.
- Managed task distribution and timelines, ensuring successful delivery of multi-element events.

### **National Honor Society | Vice President**

*August 2023 – May 2025*

- Completed 60+ hours supporting community and school events, often assisting with setup, organization, and public interaction.
  - Led fundraising initiatives involving coordination, communication, and promotional planning.
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## ADDITIONAL HIGHLIGHTS

- Strong multitasking abilities developed through academic, leadership, and event roles
- Passion for creative media environments and hands-on production work
- Detail-oriented and reliable, with experience coordinating multiple simultaneous projects